**Tū Manawa 2023-24 Application Form:**

You will be required to submit these responses using the application form found here: https://aktive.org.nz/tu-manawa-active-aotearoa/

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| **2023-24 Form changes** | **Question Type** | **Response** |
| **Step 1** | | |
| Where in Auckland is this project or programme being delivered?   * Auckland Wide * Central * East * North * West * South | Drop down (please select the answer that applies most to your organisation) | Where in Auckland is this project or programme being delivered?  (Highlight one)   * Auckland Wide * Central * East * North * West * South |
| Organisation Name (Legal name) | Text box | Type your answer here |
| What is your Incorporated Society Number or New Zealand Business Number (NZBN)? | Text box | Type your answer here |
| Organisation website or social media account | Text box | Type your answer here |
| Tell us about the purpose of your organisation and what you do.  What experience or involvement do you have in the provision of play, active recreation and/or sport for our focus groups? | Text box (300 words) | Type your answer here (max 300 words) |
| Organisation’s physical / registered address (applicant) | Address input | Type your answer here |
| What ‘type’ of organisation are you?   * Incorporated Society * Charitable Trust * Social enterprise * Regional or Local Council * For-profit organisation * Primary / Intermediate school / Kura * Secondary school / Wharekura * Tertiary Education / Wānanga * Marae, Hapū, Iwi, Māori | Drop down (please select the answer that applies most to your organisations) | What ‘type’ of organisation are you?  (Highlight one)   * Incorporated Society * Charitable Trust * Social enterprise * Regional or Local Council * For-profit organisation * Primary / Intermediate school / Kura * Secondary school / Wharekura * Tertiary Education / Wānanga * Marae, Hapū, Iwi, Māori |
| Name of person applying:   * First name/Last name * Email address * Phone number * Role in organisation | Text box and number fields | Type your answers here:  First name and last name:  Email address:  Phone number:  Role in organisation: |
| Is your organisation registered for GST? | Choice: Yes/ No  *If yes, answer next question.* | Is your organisation registered for GST?  (Highlight one)   * Yes * No |
| GST Number | Number | If applicable, type your GST number here |
| Organisations bank account name | Text box | Type your bank account holder name here |
| Organisations bank account number | Number | Type your bank account holder number here |
| Attach evidence of your organisation’s bank account number and name (hint text: A copy of a statement or screen capture of online banking) | File upload | Please upload a copy of the evidence of your bank account name and number. Please note, this needs to include your account holder name (matching the organisation name) and number. |
| **Step 2** | | |
| What is the name of your initiative/activity/project? | Text box (50 characters) | Type your answer here (max 50 characters) |
| **Project or Programme Summary**  Tell us about the activity you plan to deliver:   * What is the purpose of it? * Where will it occur? * Which local board area? * What group(s) of tamariki and rangatahi will you be working with? * What do you hope to achieve? * Length of sessions * Who will be involved in the delivery? * How long will your activity run for? * What input have tamariki and rangatahi had into the development and design of your activity?   If you wish to include any additional information about your activity, please use the additional document upload option at the bottom of the page.  Note, the more detail you can provide the easier it will be for us to consider your application. | Text box (300 words) | Type your answer here (max 300 words) |
| What type of physical activity does your project or programme involve?   * Play * Active recreation * Sport | Drop down (please select the answer that applies most to your project)  *If sport is selected, answer next question.* | What type of physical activity does your project or programme involve?  (Highlight one)   * Play * Active recreation * Sport |
| Sports involved   * Long list * Other – please state | Drop Down – multiple choice  Select all that apply | Type your answer here: |
| Is this application being submitted for a project or programme that is provided in a kaupapa Māori context?  **Blurb about Te Whetū Rehua** | Choice - Yes/No  *If yes, answer next questions.* | Is this application being submitted for a project or programme that is provided in a kaupapa Māori context?  (Highlight one)   * Yes * No |
| By Māori   * Delivered by Māori in a mainstream context * Whanau, Hapu, Iwi, Maori managed and /or delivered * Delivered, managed and governed by Māori | Choice (please select the answer that applies most to your project) | By Māori  (Highlight one)   * Delivered by Māori in a mainstream context * Whanau, Hapu, Iwi, Maori managed and /or delivered * Delivered, managed and governed by Māori |
| With Māori language and Māori cultural values   * Te Reo me ngā Tikanga not likely to occur * Bi-Lingual Bi-cultural * Total immersion - Te Reo me ngā Tikanga | Choice (please select the answer that applies most to your project) | With Māori language and Māori cultural values  (Highlight one)   * Te Reo me ngā Tikanga not likely to occur * Bi-Lingual Bi-cultural * Total immersion - Te Reo me ngā Tikanga |
| In/On places of significance to Māori   * Contemporary sport, recreation or community facilities * Wahi Kaupapa Māori e.g. Kohanga, Kura Kaupapa * Marae, whenua, awa, maunga | Choice (please select the answer that applies most to your project) | In/On places of significance to Māori  (Highlight one)   * Contemporary sport, recreation or community facilities * Wahi Kaupapa Māori e.g. Kohanga, Kura Kaupapa * Marae, whenua, awa, maunga |
| For Māori   * Mainstream audiences * Stage-targeted Whanua (i.e Kohunga Taiohi Pakeke Kaumata) * Whānau whakapapa, whānau Kaupapa | Choice (please select the answer that applies most to your project) | For Māori  (Highlight one)   * Mainstream audiences * Stage-targeted Whanua (i.e Kohunga Taiohi Pakeke Kaumata) * Whānau whakapapa, whānau Kaupapa |
| Through activity types that hold meaning to Māori through whakapapa or significance   * Contemporary games, sports activities * Nga Mahi a te Rehia * Ngā Taonga Tākaro | Choice (please select the answer that applies most to your project) | Through activity types that hold meaning to Māori through whakapapa or significance  (Highlight one)   * Contemporary games, sports activities * Nga Mahi a te Rehia * Ngā Taonga Tākaro |
| What are the proposed start and end dates of your project or programme?  Please consider the following:   * Funding is for a maximum of 12 months. * The outcome for a local or regional application (over 10k) can take up to 8 weeks to be communicated from the date that the rounds close for applications. * We do not fund retrospective projects/programmes/activities | Date – start and end | Type your start and end dates here:  Start date:  End date: |
| Is this a new, existing, or modified/expanded project or programme?   * New * Existing * Modified/expanded | Dropdown (please select the answer that applies most to your project) | Is this a new, existing, or modified/expanded project or programme?  (Highlight one)   * New * Existing * Modified/expanded |
| What setting/s will your project or programme take place in? (Select all that apply)   * Community setting/s * Primary / Intermediate schools / Kura * Secondary schools / Wharekura * Tertiary Education / Wānanga * Marae * Home Setting * Other (please specify) | Multiple choice (please select the answer that applies most to your project)  *If primary or secondary schools’ options are selected, answer next questions.* | What setting/s will your project or programme take place in?  (Highlight all that apply)   * Community setting/s * Primary / Intermediate schools / Kura * Secondary schools / Wharekura * Tertiary Education / Wānanga * Marae * Home Setting * Other (please type) |
| If any part of the activity is to be delivered in schools or kura please advise when?   * During class time (In curriculum) – with an external provider * During class time (In curriculum) – with school staff * During lunch time, before and/or after school hours | Dropdown - select **one** option only.  *If during class times is selected, answer next question.* | If any part of the activity is to be delivered in schools or kura please advise when?  (Highlight one)   * During class time (In curriculum) – with an external provider * During class time (In curriculum) – with school staff * During lunch time, before and/or after school hours |
| Where an outside provider is delivering in curriculum time the signed "Tū Manawa in school kura setting" document should be completed in full and uploaded here **for each** school/kura that is participating in the activity.  If you are applying to support multiple schools/kura please combine each document into one file for upload. | File upload | Upload document called Tū Manawa Active Aotearoa Implementation in a school/kura setting  Found here: <https://aktive.org.nz/tu-manawa-active-aotearoa/>  Upload **one** document for each school/kura you are supporting. |
| How many participants do you expect to be involved in your activity? | Number | Type expected number of participants here |
| Identify who your project or programme aims to positively impact on? (Select all that apply):   * Tamariki (children 5-11) * Rangatahi (young people 12-18) * Young women (19-24) * Disabled Children or Young People * Other (please specify) | Multiple choice (please select the answer that applies most to your project)  *If other is selected, answer next questions.* | Identify who your project or programme aims to positively impact on? (Highlight all that apply):   * Tamariki (children 5-11) * Rangatahi (young people 12-18) * Young women (19-24) * Disabled Children or Young People * Other (please specify) |
| If you selected Other, please describe who your project aims to positively impact | Text box | Type your answer here |
| What percentage of the project is made up of the following groups?  (This is an indication only)   * Male * Female * Non-Binary * Tamariki (children aged 5-11 yrs) * Rangatahi (young people aged 12-18 yrs) * Young women aged 19-24 years * Disabled tamariki and/or rangatahi * From higher deprivation communities * Māori * Pacific People * Other | Matrix  Options are:   * None * 25% * 50% * 75% * All   Each row is required to be filled in. | What percentage of the project is made up of the following groups?  (Highlight which one most applies for each row)  Male: None / 25% / 50% / 75% / All  Female: None / 25% / 50% / 75% / All  Non-Binary: None / 25% / 50% / 75% / All  Tamariki (5-11 yrs): None / 25% / 50% / 75% / All  Rangatahi (aged 12-18 yrs): None / 25% / 50% / 75% / All  Young women aged 19-24 years: None / 25% / 50% / 75% / All  Disabled tamariki and/or rangatahi: None / 25% / 50% / 75% / All  From higher deprivation communities: None / 25% / 50% / 75% / All  Māori: None / 25% / 50% / 75% / All  Pacific People; None / 25% / 50% / 75% / All  Other: None / 25% / 50% / 75% / All |
| How do you know this project or programme is needed? (i.e., who have you spoken to? What evidence or insights do you have?) What barriers to participation are you trying to overcome?   * Is this activity something tamariki and/or rangatahi have said they want? * What surveys or information do you have that show this initiative is needed or wanted from a participant point of view? * Why are your participants less active, and how will this activity increase their participation?   Evidence could look like:   * Pictures drawn by the tamariki/rangatahi of what they want to do, * Evidence communicated via videos, photos, or surveys, * Opinions and experience from trusted organisations who may already be working with the young people your organisation is trying to reach, * Videos of tamariki being asked questions and using a show of hands to communicate their preferences.   If you wish to include any additional information about participant needs, or insights about your target groups or community, please use the additional document upload option at the bottom of the page. | Text box (300 words) | Type your answer here (max 300 words) |
| Expected Outcomes: Will your project support people in the following way?  **Note**: if you would like to enter your own outcomes, please type them in the ‘other’ option   * Improved access to play, active recreation, or sport opportunities * Improved access to culture and language * Improved skills to be physically active * Improved confidence * Improved sense of belonging and connectedness * Other (type answer) | Dropdown (please select the answer that applies most to your project’s expected outcomes)  Each option selected goes to the next question in the same colour. | Depending on the answer you select will depend on which of the drop downs will open.  (Highlight all that apply)   * Improved access to play, active recreation, or sport opportunities * Improved access to culture and language * Improved skills to be physically active * Improved confidence * Improved sense of belonging and connectedness * Other (type answer) |
| **IMPROVED ACCESS TO PLAY, ACTIVE RECREATION, OR SPORT OPPORTUNITIES**: Does your project include any of the following activities?   * Access to a safe environment to participate in * Access to the necessary equipment to participate with * Access to a trained instructor/coach to facilitate the opportunity * Promotion of the activity * Reduced or removed costs to participate * Other (type answer) | Dropdown (please select the answer that applies most to your project’s expected outcomes) | **IMPROVED ACCESS TO PLAY, ACTIVE RECREATION, OR SPORT OPPORTUNITIES**: Does your project include any of the following activities?  (Highlight all that apply)   * Access to a safe environment to participate in * Access to the necessary equipment to participate with * Access to a trained instructor/coach to facilitate the opportunity * Promotion of the activity * Reduced or removed costs to participate * Other (type answer) |
| Does your project aim to allow access to Māori culture and Te Reo Māori?   * Yes * Other culture and language | Multiple choice:  If yes, progress to Māori outcome question  If other, progress to other culture question | Does your project aim to allow access to Māori culture and Te Reo Māori?  (Highlight all that apply)   * Yes * Other culture and language |
| **TIKANGA & TE REO MĀORI:** Does your project include any of the following activities?   * Delivered for Maori * Delivered in Te Reo or bi-lingual * Involves tikanga Māori (e.g. karakia, waiata, whanaungatanga, manakitanga) * Occurs on wāhi tapu or wāhi tupuna (venue of whakapapa significance) * Includes Ngā Taonga tākaro (traditional Māori sports/games) * Governed, mananged and/or delivered by whānau, hapū and iwi * Other (type answer) | Dropdown (please select the answer that applies most to your project’s expected outcomes) | **TIKANGA & TE REO MĀORI:** Does your project include any of the following activities?  (Highlight all that apply)   * Delivered for Maori * Delivered in Te Reo or bi-lingual * Involves tikanga Māori (e.g. karakia, waiata, whanaungatanga, manakitanga) * Occurs on wāhi tapu or wāhi tupuna (venue of whakapapa significance) * Includes Ngā Taonga tākaro (traditional Māori sports/games) * Governed, mananged and/or delivered by whānau, hapū and iwi * Other (type answer) |
| **OTHER CULTURE & LANGUAGE:** Does your project include any of the following activities?   * Inclusion of participants who identify as part of the culture * Delivered in participants` own language * Activities that include cultural components * Occurs in a venue of cultural significance * Includes traditional games/activities * Governed, managed and/or delivered by those who identify as part of the culture * Other (type answer) | Dropdown (please select the answer that applies most to your project’s expected outcomes) | **OTHER CULTURE & LANGUAGE:** Does your project include any of the following activities?  (Highlight all that apply)   * Inclusion of participants who identify as part of the culture * Delivered in participants` own language * Activities that include cultural components * Occurs in a venue of cultural significance * Includes traditional games/activities * Governed, managed and/or delivered by those who identify as part of the culture * Other (type answer) |
| **IMPROVED SKILLS:** Does your project include any of the following activities?   * Practicing skills * Guidance from trained coaches * Access to equipment * Learning about the skills * Other (type answer) | Dropdown (please select the answer that applies most to your project’s expected outcomes) | **IMPROVED SKILLS:** Does your project include any of the following activities?  (Highlight all that apply)   * Practicing skills * Guidance from trained coaches * Access to equipment * Learning about the skills * Other (type answer) |
| **IMPROVED CONFIDENCE:** Does your project include any of the following activities?   * Activities that promote self-esteem * Provision of a space without fear of judgement or discrimination * Activities that promote inclusion and peer acceptance * Other (type answer) | Dropdown (please select the answer that applies most to your project’s expected outcomes) | **IMPROVED CONFIDENCE:** Does your project include any of the following activities?  (Highlight all that apply)   * Activities that promote self-esteem * Provision of a space without fear of judgement or discrimination * Activities that promote inclusion and peer acceptance * Other (type answer) |
| **BELONGING & CONNECTEDNESS:** Does your project include of the following activities?   * Activities with a group of peers * Activities emphasising team/collective objectives * Inclusion of whānau (e.g. community leader, family, coaches, teachers) * Other (type answer) | Dropdown (please select the answer that applies most to your project’s expected outcomes) | **BELONGING & CONNECTEDNESS:** Does your project include of the following activities?  (Highlight all that apply)   * Activities with a group of peers * Activities emphasising team/collective objectives * Inclusion of whānau (e.g. community leader, family, coaches, teachers) * Other (type answer) |
| How will you know that you`ve achieved the above aims of the project?   * Your Observations * Participant feedback * Other external feedback * Other (type answer) | Dropdown (please select the answer that applies most to your project’s expected measures) | How will you know that you`ve achieved the above aims of the project?  (Highlight all that apply)   * Your Observations * Participant feedback * Other external feedback * Other (type answer) |
| Who will you be working with to deliver this project or programme?  What will be their role and contribution?  Include the names and roles of any partner organisations. | Text box (300 words) | Type your answer here (max 300 words) |
| Please verify that you have policies and procedures in place that are required by your organisation/sector/industry, and to ensure the safety of children and young people\* (please tick which of the below you have in place).   * Health & Safety policies and procedures * Child protection and safeguarding policies and procedures * Other – please state | Checkbox (please select the answer that applies most to your organisations policies) | **Tick each box that applies**  Health & Safety policies and procedures  Child protection and safeguarding policies and procedures  Other – please type answer |
| Please provide up to 3 copies of the policies and procedures ticked above.  Some useful resources and templates that might help can be found at the links below:   * https://sportnz.org.nz/resources/safe-sport-for-children/ * https://sportnz.org.nz/sector-guidance/health-and-safety/ * https://sportnz.org.nz/resources/child-safeguarding-policies-and-procedures/ | File upload  Comment box (300 words) | Upload your organisations policies in relation to the question above |
| What is the total cost of your project or programme? | $ value | Type your total project amount here |
| What amount are you applying for from Tū Manawa Active Aotearoa?  **Note:** The maximum you can apply for to Auckland Wide is $50,000 | $ value | Type your applied project amount here |
| Please complete and upload the provided budget template as an excel. Do not upload as a PDF.  It should include all the costs you are applying for, what they will be used for, and show any other income against this specific project or programme. | File upload | Upload document called Tū Manawa Budget Template  Found here: <https://aktive.org.nz/tu-manawa-active-aotearoa/> |
| If there is a difference in the total cost and the amount you are requesting, how do you intend to fund the outstanding amount?  Please provide additional information on who you are applying to and for how much. | Text (300 words)  This question will appear if there is a value difference between the amount applied for and the total project cost | Type your answer here (max 300 words) |
| Have you applied to other organisations for funding for this project/activity? | Yes/No  *If yes, answer next question* | Have you applied to other organisations for funding for this project/activity?  (highlight one)   * Yes * No |
| Please provide details of the organisations and amounts applied for. | Text box (300 words) | Type your answer here (max 300 words) |
| Any additional attachments can be added below. | File upload – up to three | Upload up to three additional documents that support your application |
| **Step 3** | | |
| * I confirm that I am authorised to submit this application on behalf of our organisation, and that our directors and/or trustees and/or treasurer are aware of and support this submission. * I have read the Tū Manawa Active Aotearoa Community Guidelines 2021-22. * I will comply with the requirements set out in the "Protecting your information" section of the Tū Manawa Active Aotearoa Community Guidelines 2021-2022" and have advised my organisation's Directors, Trustees and/or committee members of the information in that section. * I confirm that information in this application is correct, and that any amount we receive as a result of this application will be used solely for the purposes specified in this application. * I acknowledge that Sport NZ / RST has the right to audit the information provided in this application and the use of any funds granted. I will provide full cooperation in the event of such an audit being undertaken. | Checkbox | **Tick each box**  I confirm that I am authorised to submit this application on behalf of our organisation, and that our directors and/or trustees and/or treasurer are aware of and support this submission.  I have read the Tū Manawa Active Aotearoa Community Guidelines 2021-22.  I will comply with the requirements set out in the "Protecting your information" section of the Tū Manawa Active Aotearoa Community Guidelines 2021-2022" and have advised my organisation's Directors, Trustees and/or committee members of the information in that section.  I confirm that information in this application is correct, and that any amount we receive as a result of this application will be used solely for the purposes specified in this application.  I acknowledge that Sport NZ / RST has the right to audit the information provided in this application and the use of any funds granted. I will provide full cooperation in the event of such an audit being undertaken. |
| **Submit using the link found here:** https://aktive.org.nz/tu-manawa-active-aotearoa/ | | |