

Expectations of Successful Applications

The following criteria needs to be addressed in any Counties Manukau Local Community Fund or Fast Fund application:

- Intended community of delivery.
- Intended project partners.
- Total cost of project, including intended in-kind and cash contributions from project partners (note - projects will not be 100% KiwiSport funded, and the level of partner support will be taken into account when considering applications).
- Demonstrate endorsement from relevant National or Regional Sport Organisation/s.
- For applications that involve schools, there must be some form of confirmation of conversations with schools (email) or with lead person dealing with schools at local RST's around project.
- Applicants must show a clear understanding of how the project will work and able to demonstrate how they can achieve listed outcomes.
- Applicant must demonstrate how project will meet identified KiwiSport Objectives
- Applicant must demonstrate how project will meet identified Counties Manukau Local Community priorities.
- Project must outline how the partners intend to sustain the project when the funding ceases. KiwiSport funding is to be used as seed funding to help in the development of projects for up to three years.
- Applicant must demonstrate future pathways for participants.
- Applicant must demonstrate that the project will be effectively monitored and evaluated throughout the project timeframe.
- The lead organisation will be required to have a Safe Sport for Children policy to ensure safe sport practices are in place. The policy must include police clearance checks made on any person/s that are delivering to students. For further details:
<http://www.sportnz.org.nz/assets/Uploads/attachments/managing-sport/young-people/Safe-Sport-for-Children.pdf>

Should a Counties Manukau Local Community Fund or Fast Fund application be successful, the following criteria will need to be addressed:

- **Minimum Coaching Standards** - All coaches that are delivering the project are required to meet the minimum coaching standard.
- **Investment Schedule** - Successful applicants will be asked to sign an investment schedule with Aktive outlining the initiative and timelines to achieve key milestones. The investment schedule will set out the roles and intended requirements for investment. If the project application is successful, baseline data, delivery plans will need to be supplied **PRIOR** to investment schedules being signed.



- **Ongoing Relationship** – Aktive and CLM Community Sport, will be actively involved in the establishment phase of initiatives. This will allow best practice from other projects to be shared and provide opportunities for consistency and alignment of objectives. Project partners may be asked to present to Aktive and the local RSTs throughout the term of investment.
- **Reporting and Monitoring** - Formal accountabilities will be set out in an investment schedule. The investment schedule will outline key stages in the initiative where the Aktive will meet with the lead organisation to assess the effectiveness of the initiative. Frequency of reporting and monitoring will be agreed by both parties based on the scale and nature of the project.
- **Branding** - KiwiSport branding is to be integrated into all aspects of the project (logo and guidelines will be provided).
- **Child Protection** – Successful applicants must ensure that project covers all aspects of child protection (see Appendix 2).
- **Funding** – Identified funding partners must be secured.
- **Impact** – Successful applicants must identify and show how the project will increase the number of school-aged children participating in organised sport.
- **Planning** – Applicants must be able to demonstrate that they have a current strategic and/or business plan.