



Position Description

Job Title	HEALTHY ACTIVE LEARNING ADVISOR
Direct Report	HEALTHY ACTIVE LEARNING – TEAM LEAD
Indirect Report	GENERAL MANAGER
Location	COUNTIES MANUKAU

BACKGROUND

Auckland is a complex multi-cultural environment with many challenges, yet also offers unparalleled opportunities to increase and sustain participation by children (tamariki) and young people (rangatahi), 5-18 years, in play, physical education, active recreation and sport. This has led to the establishment of the strategic response known as the 'The Auckland Approach to Community Sport'. To support the activation of this approach, Auckland has been selected to implement Healthy Active Learning.

What is Health Active Learning?

Healthy Active Learning is a joint initiative with Sport New Zealand and the Ministries of Health and Education to work with education providers to help improve the wellbeing of children and young people through healthy eating and drinking and quality physical activity.

The initiative is part of the Government's Child and Youth Wellbeing Strategy and has three components:

1. New Health and Physical Education and Hauora curriculum resources (Ministry of Education)
2. Toolkits and a health promotion workforce to support adoption and implementation of healthy food and water-only policies (Ministry of Health)
3. A physical activity workforce (Sport NZ)

Regional Sports Trusts will partner with Sport New Zealand to employ the physical activity workforce that will work with approximately 800 primary and intermediate schools.

The physical activity workforce will target primary and intermediate schools, with the following expected outcomes:

- Children and young people are supported to make positive and informed choices about food, nutrition and physical activity.
- Children and young people are supported to develop critical perspectives about food, nutrition and physical activity.
- Children and young people are actively and positively engaged in learning.
- School cultures, environments and processes value and prioritise quality physical activity and nutrition that meets students' needs.
- Schools and communities provide access to healthy food and quality physical activity.

PRIMARY PURPOSE OF THE ROLE

To play a critical role in the delivery of Healthy Active Learning. The role will work with Boards of Trustees, principals, senior leaders and teachers of selected primary and intermediate schools to provide advice and customised support. This will enable schools to strategise, plan and develop systems that contribute to the development of an active and healthy school culture.



The Healthy Active Learning Advisors will support school leaders and teachers to better plan and implement the Health and Physical Education and Hauora curriculum, identify and develop opportunities for quality physical activity experiences for tamariki (in school and in the community), and advise on how to establish healthy behaviours and environments through supporting the adoption and implementation of healthy food and water-only policies.

Developing and maintaining strong meaningful relationships with school principals, senior leaders and teachers is a critical component of this role.

KEY AREAS OF ACCOUNTABILITY

- Develop and nurture regional and local partnerships, particularly relationships with selected primary and intermediate schools.
- Engage and work with the Boards of Trustees, principals and senior leadership teams of the selected primary and intermediate schools to connect Healthy Active Learning to schools' values, achievement challenges and strategic educational outcomes.
- Be comfortable asking challenging questions and having critical conversations with school leaders.
- Ensure the philosophies and principles underpinning Healthy Active Learning are applied, including Sport New Zealand's insights, physical literacy and locally led approaches.
- Provide relevant and up to date HPE curriculum knowledge as well as planning, teaching and assessment strategies that support students' engagement and achievement.
- Utilise and deploy Health Physical Education resources available when and where appropriate to support quality planning and delivery.
- Maintain a good working relationship with the Public Health Unit Healthy Active Learning health promoter, and seek advice from, and link the health promoters with their schools where there are specific nutrition/food questions or issues that require nutrition expertise.
- Work with the selected primary and intermediate schools and their (Board of Trustees, staff, students and parents/caregivers) to integrate healthy eating and water-only messages into Health and PE teaching where appropriate.
- Understand and promote the value of physical activity for the holistic wellbeing of tamariki.
- Support schools to identify how to enhance and support schoolteachers' and students' wellbeing through physical activity.
- Ensure all decisions and behaviours are inclusive and embrace diversity across the wider school and community, through commitment to social justice, equity and equality.
- Ensure the Treaty of Waitangi and its principles of Partnership, Protection and Participation are acknowledged and reflected in the implementation of the initiative.
- Mitigate and openly communicate any possible risks or incidents that have the potential to bring Active's partners (RSTs, CLM Community Sport), Sport New Zealand and/or invested partners into disrepute.
- Monitoring and Evaluation – support the development of effective monitoring and evaluation methods that demonstrates the impact that The Healthy Active Learning initiative makes in Primary and Intermediate Schools.
- Prepare detailed progress reports on behalf of the organisation as and when required.
- Communication – maintain effective communications between all parties.



OTHER DUTIES

This job description is a broad picture of the post at the date of preparation. It is not an exhaustive list of all possible duties and it is recognised that jobs change and evolve over time. Consequently, this is not a contractual document and the post holder will be required to carry out any other duties to the equivalent level that are necessary to fulfil the purpose of the job.

EXPERIENCE & KNOWLEDGE

Essential

- Holds a relevant tertiary qualification
- Experience working with schools
- Experience in designing and facilitating professional learning and development opportunities
- Experience in positively influencing attitudes, behaviours and processes
- Knowledge and understanding of the operating models in primary and intermediate schools
- Knowledge and understanding of the New Zealand Curriculum and/or Te Marautanga o Aotearoa
- Extensive knowledge of the Health and Physical Education Curriculum with practical delivery experience.
- Knowledge and understanding of how the sport and education sectors interact to deliver PE, sport, active recreation and play opportunities for tamariki
- Knowledge and understanding of Sport New Zealand's strategies and approaches, specifically, the insights, physical literacy and locally led approaches
- Holder of a New Zealand Driving Licence

Preferable

- Be a qualified teacher with New Zealand teaching experience
- Have knowledge of the systems, structures and operating models that underpin the education, sport, active recreation and play sectors across Aotearoa
- Have the ability to interrogate existing systems and structures, challenge mental models and perceptions, and influence behaviours
- Have an understanding of how broader contextual factors (social determinants) impact on access, opportunities and decisions that tamariki make regarding their own wellbeing
- Have exceptional relationship building skills, accompanied by a high level of emotional and social intelligence
- Have experience in leading change in the school setting and influencing at different levels (boards of trustees, management, teachers, parents)
- Thorough knowledge and understanding of effective pedagogical strategies, in particular, culturally responsive and active pedagogies
- Have the ability to be a critical practitioner, by applying an inquiry approach and utilising data to inform and guide practice, evaluate effectiveness and understand impact
- Experience in planning, managing, and prioritising multiple and competing tasks and projects to meet deadlines and produce quality results
- A high level of verbal and written communication skills, with the ability to engage and communicate effectively to a wide range of stakeholders and audiences
- Track record of handling confidential and sensitive matters with exemplary discretion and professionalism



- Awareness of the wider social and political context in which we operate

SKILLS AND ATTRIBUTES

- Knowledge of, and commitment to, the Treaty of Waitangi
- Acts with integrity
- Be passionate about working collectively to enable change that positively impacts the students and their communities
- Strong emotional intelligence skills
- Excellent verbal, written and presentation skills
- Ability to work effectively autonomously and as part of a team
- Good problem analysis and problem-solving skills
- Customer-centric with a “can do” attitude
- Prepared to work flexible hours, including evening and weekend work

KEY RELATIONSHIPS

Internal	Nature of Relationship
General Manager, Chief Executive	Indirect Report
Healthy Active Learning (Team Lead)	Direct Report
Community Connectors, HAL Advisors, Sector Support	Peer
External	Nature of Relationship
Aktive, Other RSTs, Primary and Intermediate Schools and Kura Principals / Senior Leaders / Board of Trustees, Local Iwi and Hapu, Community Organisations, Territorial Authorities, RSOs, Local Clubs, Tertiary Institutions, Network Providers/Deliverers, Funders	Programme stakeholders

RELEVANT WORK EXPERIENCE, EDUCATION, TRAINING	Required	Desirable
At least 2 years relevant work experience in the education sector (Qualified and currently registered teacher)	✓	
Knowledge, understanding and awareness of the sport and recreation sector (voluntary / paid) within the Counties Manukau Region		✓
Established networks within the community		✓
Cultural awareness and understanding of the varied communities represented in the Region	✓	
Holds a relevant tertiary qualification and/or has relevant experience in the Sport & Recreation sector or physical education sector		✓
Has a current full drivers licence and reliable transport	✓	
Has a current first aid certificate		✓



KEY COMPETENCIES	Required	Desirable
Understanding and awareness of Pasifika customs, culture and values	✓	
Fluent in Te Reo Māori (Māori role)	✓	
Effective relationship management skills	✓	
Predisposition toward change with experience in the planning, implementation and evaluation Community Development strategies	✓	
Able to engage and lead others through change	✓	
Adaptability and tendency to deal positively with complexity		✓
Models effective communication and information sharing	✓	
Works collaboratively in all settings	✓	
Experience in managing and coordinating multiple projects	✓	
Effective and confident presentation skills	✓	
Highly organised with effective time management skills and has the ability to work fixed and flexible hours (including evening and weekend work if required)	✓	
Effective report writing skills	✓	
Is computer literate familiar with Microsoft Office, database, email and contemporary communication tools.	✓	
Has the confidence and willingness to work with people of different ages, culture and abilities. Possesses a “can do” attitude.	✓	